

# EMPLOYMENT OFFER REGISTRATION FORM – SALON ACCÈS EMPLOI 2012

Please, remit this form by fax 1-819-648-5749 or by e-mail to : bizdev@pontiacchamberofcommerce.ca **at the latest February 18th, 2012**

If your company have some job offers on *Online Placement* for the Salon Accès Emploi just go to the section 8 and supply the job offers number.

Put a check if you have a stand at the salon  or if it's a student job offer

**N.B. The asterisk is mandatory information**

|  |  |                                     |  |  |             |                                     |  |
|--|--|-------------------------------------|--|--|-------------|-------------------------------------|--|
| <b>1. Company Data</b>                     |  |                                     |  |  |             |                                     |  |
| Company name*:                             |  |                                     |  |  |             |                                     |  |
| Address*:                                  |  |                                     |  |  |             |                                     |  |
| Web site:                                  |  |                                     |  |  |             |                                     |  |
| Postal code*:                              |  | Telephone number*:                  |  |  | Fax number: |                                     |  |
| Quebec registration business (NEQ)*:       |  |                                     |  |  |             |                                     |  |
| Number of employees*:                      |  |                                     |  |  |             |                                     |  |
| Type of business*:                         |  |                                     |  |  |             |                                     |  |
| <b>2. Contact</b>                          |  |                                     |  |  |             |                                     |  |
| Name*:                                     |  | Given name*:                        |  | Title, function, service*:                       |             |                                     |  |
| Telephone*:                                |  | extension                           |  | Fax number:                                      |             |                                     |  |
| E-mail:                                    |  |                                     |  |  |             |                                     |  |
| <b>3. Job title*</b>                       |  |                                     |  |  |             |                                     |  |
| Posting number                             |  | Number of job(s) to fill*:          |  |  |             |                                     |  |
| <b>4. Job location</b>                     |  |                                     |  |  |             |                                     |  |
| Address*:                                  |  | City*:                              |  | Postal code*:                                    |             |                                     |  |
| Details of the workplace:                  |  |                                     |  |  |             |                                     |  |
| <b>5. Salary and other work conditions</b> |  |                                     |  |  |             |                                     |  |
| Offered salary*:                           |  | <input type="checkbox"/> daily      |  | <input type="checkbox"/> weekly                  |             | <input type="checkbox"/> year       |  |
|  |  | <input type="checkbox"/> to discuss |  |  |             |                                     |  |
| Type of job*:                              |  | <input type="checkbox"/> Permanent  |  | <input type="checkbox"/> Occasional or temporary |             | <input type="checkbox"/> Seasonal   |  |
|  |  | <input type="checkbox"/> Student    |  |  |             |                                     |  |
| <input type="checkbox"/> full time         |  | <input type="checkbox"/> part time  |  | <input type="checkbox"/> day                     |             | <input type="checkbox"/> evening    |  |
|  |  | <input type="checkbox"/> night      |  | <input type="checkbox"/> weekend                 |             | <input type="checkbox"/> shift work |  |
|  |  | <input type="checkbox"/> on call    |  |  |             |                                     |  |
| Number of hours weekly*:                   |  |                                     |  |  |             |                                     |  |
| Beginning date*                            |  |                                     |  | Length of employment*:                           |             |                                     |  |
| <b>6. Main duties (details)*</b>           |  |                                     |  |  |             |                                     |  |
|  |  |                                     |  |  |             |                                     |  |

| 7. Requirements  |                                    |   |  |  |
|--|------------------------------------|---|--|--|
| Education :<br>Secondary, College,<br>University :   |                                    | Related work experience<br>(in years)*:         |  |  |
| Diploma, attestation,<br>discipline  |                                    | Completed:<br>Being obtained:<br>Not completed: |  |  |
| Requested language:  | French                             | <input type="checkbox"/> no knowledge           | <input type="checkbox"/> basic knowledge | <input type="checkbox"/> excellent knowledge |
| Requested language:  | English                            | <input type="checkbox"/> no knowledge           | <input type="checkbox"/> basic knowledge | <input type="checkbox"/> excellent knowledge |
| Requested qualifications:  |                                    |   |  |  |
|  |                                    |   |  |  |
| 8. « Online Placement » Job offers from the company  |                                    |   |  |  |
| Job offers number *  |                                    | Job offers number *                             |  |  |
|  |                                    |   |  |  |
|  |                                    |   |  |  |
|  |                                    |   |  |  |
| 9. How to communicate with you   |                                    |   |  |  |
| The candidate may<br>contact you*  | <input type="checkbox"/> in person | <input type="checkbox"/> by fax                 | <input type="checkbox"/> by phone        | <input type="checkbox"/> e-mail              |
| Publication of the name of the contact person*: <input type="checkbox"/> yes <input type="checkbox"/> no   |                                    |   |  |  |
| Additional information:  |                                    |   |  |  |
| Length of publication*: <input type="checkbox"/> 5 days <input type="checkbox"/> 10 days <input type="checkbox"/> 15 days <input type="checkbox"/> 30 days |                                    |   |  |  |